



Carry Concealed Handgun Annual Instructor Renewal

Instructor Number _____

Do you have a CCH Instructor Photo ID card? Yes No

Name: _____
Last, First, Middle

Mailing Address: _____
Street / PO Box City, State, Zip Code

Business Name: _____
Business Name Street/ PO Box City, State, Zip Code

Contact Number: _____ Email: _____
(Required)

**Please note that the telephone numbers and address you list will be provided to the citizens of North Carolina requesting lists of certified instructors in their county. **Email Address will not be released.*

Firearm Course(s): _____

On which County list would you like to be placed? _____
*(Your name will only be included on **one** county list)*

Certificate Order

(Pursuant to 12 NCAC 09F .0107 - Certificates are issued in quantities of 25)

I am eligible to receive and possess a firearm under Federal Law and North Carolina State Law.

Signature _____
Date

Number of certificates requested (minimum of 25): _____ *(\$2.00 per certificate)* Amount Enclosed \$ _____

Fees must be paid by **certified check or money order**, and made payable to the North Carolina Department of Justice.
(Pursuant to N.C.G.S. § 25-3-506 a \$25.00 fee is charged for all returned checks.)

Send Payments to:

Criminal Justice Standards Division
North Carolina Department of Justice
Post Office Drawer 149
Raleigh, North Carolina 27602
919-661-5980

In order to continue your status as an approved CCH Instructor and to continue teaching your approved course, (reference 12 NCAC 09F .0104, .0105, and .0107) you must submit the following information:

- 1. Proof that the applicant holds current certification "Firearms Instructor Certification" in one of the following courses: **NRA Basic Pistol, NRA Police Firearms Course, NRA Personal Protection, North Carolina Private Protection Service, North Carolina Criminal Justice Standards, Law Enforcement, or the Department of Correction.**
- 2. New course outline, if the outline has changed.
- 3. An application filing fee of \$50.00 per course submitted.
- 4. A fee of \$2.00 per certificate ordered.